

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 15 January 2019

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader and Clean Growth and Development – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Aspiration, Schools and Lifelong Learning – Councillor Paffey
- Cabinet Member for Children and Families – Councillor Jordan
- Cabinet Member for Community Wellbeing – Councillor Shields
- Cabinet Member for Finance and Customer Experience – Councillor Chaloner
- Cabinet Member for Green City – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Transport and Public Realm – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2020-21	15 January 2019	Aspiration, Schools & Lifelong Learning Portfolio
Green City Charter	22 January 2019	Leader and Clean Growth & Development Portfolio
Proposed Clean Air Zone for Southampton	21 January 2020	Leader and Clean Growth & Development Portfolio
Modern Slavery Charter	18 December 2018	Community Wellbeing Portfolio
Changes to Existing Revenue and Capital Budgets	15 January 2019	Finance & Customer Experience Portfolio
Collections Development Policy 2018-2023	18 December 2018	Homes & Culture Portfolio
Disabled Adaptations Financial Assistance Policy	18 December 2018	Homes & Culture Portfolio
Southampton Common Plan	18 December 2018	Homes & Culture Portfolio
Community Chest Grants 2018/19	15 January 2019	Homes & Culture Portfolio
Community Based Play and Youth Provision for 0-19 year olds	13 December 2018	Joint Commissioning Board
COUNCIL TAX REDUCTION SCHEME 2019-20	31 January 2019	Officer Decision
	20 February 2019	Council

**LEADER AND CLEAN GROWTH &
DEVELOPMENT**

NO ITEMS ON THIS OCCASION

ADULT CARE PORTFOLIO

NO ITEMS ON THIS OCCASION

ASPIRATION, SCHOOLS & LIFELONG LEARNING PORTFOLIO

Title	ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2020-21
Details	Report of Cabinet Member for Aspiration, Schools and Lifelong Learning seeking approval of the admissions arrangements for community and voluntary controlled infant, primary, junior, secondary schools for 2020-21.
Decision Maker	Cabinet
Decision Expected	15 January 2019
Date Added to the Plan	7 November 2018
Main Consultees	All schools Parents
Consultation Method	Proposed admission arrangements will be circulated to all schools in the city and available on the Council website.
Head of Service	Director of Children & Families
Author	Clodagh Freeston clodagh.freeston@southampton.gov.uk
Background Material Available	ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR ACADEMIC YEAR 2020-21
Public Comments may be sent to	clodagh.freeston@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

CHILDREN & FAMILIES PORTFOLIO

NO ITEMS ON THIS OCCASION

GREEN CITY PORTFOLIO

Title	Green City Charter
Details	To consider the report of the Cabinet Member for Green City seeking approval to introduce a Green City Charter.
Decision Maker	Cabinet
Decision Expected	22 January 2019
Date Added to the Plan	30 November 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Transactions & Universal Services
Author	Steve Guppy steve.guppy@southampton.gov.uk Tel: 023 8091 7525
Background Material Available	Green City Charter
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Proposed Clean Air Zone for Southampton
Details	To consider the report of the Cabinet Member for Green City seeking approval for the content and submission of a local plan to the Secretary of State in order to achieve compliance with the EU Ambient Air Quality Directive limits of nitrogen dioxide (NO ₂) within the shortest possible time.
Decision Maker	Cabinet
Decision Expected	21 January 2020
Date Added to the Plan	30 November 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Transactions & Universal Services
Author	Steve Guppy steve.guppy@southampton.gov.uk Tel: 023 8091 7525
Background Material Available	Proposed Clean Air Zone for Southampton
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

**COMMUNITY WELLBEING
PORTFOLIO**

Title	Modern Slavery Charter
Details	A charter to commit the council to take action through procurement and contract management to ensure that its suppliers are not involved in modern slavery.
Decision Maker	Cabinet
Decision Expected	18 December 2018
Date Added to the Plan	7 November 2018
Main Consultees	Council's Democratic and Legal Services and Property Services
Consultation Method	Emails
Head of Service	Director of Digital & Business Operations
Author	Katie Renouard, Paul Paskins katie.renouard@southampton.gov.uk, paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	Modern Slavery charter
Public Comments may be sent to	Paul Paskins
Slippage/Variations/Reason for Withdrawal	
Updates	

FINANCE & CUSTOMER EXPERIENCE PORTFOLIO

Title	Changes to Existing Revenue and Capital Budgets
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Finance and Customer Experience (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	15 January 2019
Date Added to the Plan	1 October 2018
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Sue Cuerden</p> <p>sue.cuerden@southampton.gov.uk Tel: 023 8083</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	<p>Sue.cuerden@southampton.gov.uk Tel: 023 8083 4153</p>
Slippage/Variations/Reason for Withdrawal	
Updates	

HOMES & CULTURE PORTFOLIO

Title	Collections Development Policy 2018-2023
Details	To consider the report of the Service Lead: Cultural Services seeking approval for the Collections Development Policy 2018-2023. This policy sets out the governing framework and criteria for developing the maritime, archive, local history, archaeology and art collections and the process of acquisitions and disposal for the Service over the next five years.
Decision Maker	Cabinet
Decision Expected	18 December 2018
Date Added to the Plan	7 November 2018
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of Draft policy to relevant officers and Cabinet Members
Head of Service	
Author	Carolyn Abel carolyn.abel@southampton.gov.uk
Background Material Available	
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Disabled Adaptations Financial Assistance Policy
Details	To consider the report Cabinet Member for Homes and Culture seeking approval of the Disabled Adaptations Financial Assistance Policy.
Decision Maker	Cabinet
Decision Expected	18 December 2018
Date Added to the Plan	7 November 2018
Main Consultees	Legal Services Integrated Commissioning Unit Intelligence Insight and Communications Housing Services
Consultation Method	Face to face meetings Email Desk based research Cabinet Member Briefings
Head of Service	Director of Transactions & Universal Services
Author	Rosie Zambra rosie.zambra@southampton.gov.uk
Background Material Available	Disabled Adaptations Financial Assistance Policy
Public Comments may be sent to	Intelligence, Insight and Communications Team Southampton City Council 1st Floor West Wing Civic Centre Southampton SO14 7LY strategy.unit@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Southampton Common Plan
Details	To consider the report of the Head of City Services seeking approval of the adoption of the Southampton Common Plan and governance arrangements for the future engagement with the Southampton Common Forum
Decision Maker	Cabinet
Decision Expected	18 December 2018
Date Added to the Plan	1 November 2018
Main Consultees	City Council's Democratic, Legal and Finance Service departments, Property Services, Southampton Common Forum,
Consultation Method	consultation already undertaken using social media, council web site and Southampton Common Forum contacts
Head of Service	Director of Transactions & Universal Services
Author	Nick Yeats nick.yeats@southampton.gov.uk Tel: 023 80832857
Background Material Available	Southampton Common Plan
Public Comments may be sent to	nick.yeats@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Community Chest Grants 2018/19
Details	To consider the report of the Director of Quality and Integration seeking approval on round 2 awards for the Community Chest Grants 2018/19, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet
Decision Expected	15 January 2019
Date Added to the Plan	30 November 2018
Main Consultees	Community Chest Grant Advisory Panel, Legal, Finance and Democratic Services
Consultation Method	Grant Advisory Panel meeting Circulation of draft report
Head of Service	Chief Strategy Officer
Author	Joanne Hughes joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2018/19
Public Comments may be sent to	Joanne Hughes Email: joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Slippage/Variations/Reason for Withdrawal	
Updates	

**TRANSPORT & PUBLIC REALM
PORTFOLIO**

NO ITEMS ON THIS OCCASION

JOINT COMMISSIONING BOARD

Title	Community Based Play and Youth Provision for 0-19 year olds
Details	Authority to procure a range of community based play and youth provision for 0-19 year olds in Southampton to give more of our children and young people a good start in life.
Decision Maker	Joint Commissioning Board
Decision Expected	13 December 2018
Date Added to the Plan	1 August 2018
Main Consultees	Southampton community and voluntary sector providers. Southampton Community and voluntary sector play and youth service providers.
Consultation Method	These proposals have been developed from the wider consultation undertaken as part of the Community Development consultation between March and May 2017. Further consultation and engagement events have happened with a range of local providers of play and youth activities in the City. The majority of funding going into the new service has historically been associated with front line play and youth activities that were grant funded by the Council. In addition to this, Southampton City CCG is investing £40,000 per annum in relation to ensuring that supported play and youth activity supports the emotional and mental health and resilience of children and young people in the city.
Head of Service	Director of Quality & Integration
Author	Tim Davis Projects Manager - Strategic Dev tim.davis@southampton.gov.uk Tel: 023 8083 4970
Background Material Available	Community based play and youth provision for 0-19 year olds
Public Comments may be sent to	tim.davis4@nhs.net

Slippage/Variations/Reason
for Withdrawal

Initial consultation with potential service providers has prompted a revision of the proposals around the modelling of future youth provision. Therefore further consultation with local children and young people through the Council's Youth Forum is required.

Updates

OFFICER DECISIONS

Title	COUNCIL TAX REDUCTION SCHEME 2019-20
Details	Section 13A of the Local Government Finance Act 1992 (“the 1992 Act”) requires each billing authority in England to make a scheme (“a council tax reduction scheme”) each year specifying the reductions which are to apply to amounts of council tax payable by persons, or classes of person, whom the authority considers are in financial need. Council Tax Reduction is a local scheme which replaced Council Tax Benefit, a national scheme in 2013.
Decision Maker	Chief Financial Officer Council
Decision Expected	31 January 2019 20 February 2019
Date Added to the Plan	1 September 2018
Main Consultees	No consultation
Consultation Method	No consultation
Head of Service	Director of Finance & Commercialisation
Author	Steve Olney steve.olney@southampton.gov.uk
Background Material Available	COUNCIL TAX REDUCTION SCHEME 2019-20
Public Comments may be sent to	No consultation
Slippage/Variations/Reason for Withdrawal	
Updates	